

#### Learning & Development

**Remove Duplicate Address** 

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# **Duplicate Address**

Duplicated addresses happen once in a while. You'll need to delete the address and associate any mortgages to the correct address.

### 1. Remove Duplicate Address:

- a. **Click** Property Screen.
- b. Select Duplicate Address.
- c. **Click** Delete Property.

# 2. (If Applicable) Associate Mortgage:

- a. Click Credit Screen.
- b. Click Liabilities Tab.
- c. **Click** Name of the mortgage.
- d. **Click** Property Disposition.
- e. **Select** Appropriate property.

# Need help?

- Wholesale Support (855) 399-6242
- Resource Library